

# SPECIAL BULLETIN

O F F I C E O F T R A I N I N G

26 July 1972

To: All Training Officers of the Agency

MICROFILM INFORMATION SYSTEMS SEMINAR

STATINTL

This 3-day, full-time Microfilm Seminar will be conducted by [REDACTED] a microfilm consultant. The course is designed for personnel concerned with the feasibility, design, and implementation of microfilm applications. Time will be allocated during the seminar for problem-solving discussions and registrants are, therefore, encouraged to bring information-handling problems from their own offices for evaluation and discussion.

OBJECTIVE	To prepare participants to evaluate microfilm systems, techniques, and equipment.
GRADE REQUIREMENT	GS-09 and above (Information Control Assistants, grades GS-06 to GS-08, may also attend if space permits).
PLACE AND TIME	This course will be held 19-21 September 1972 in Room 1A-13, Headquarters, from 0900-1600 hours.
REGISTRATION	Limited to 25. Nominations should be made by submitting Form 73, "Request for Internal Training," to OTR/ISS/AIR, Room 1036, Chamber of Commerce Building, by 1 September 1972.
ADDITIONAL INFORMATION	On course content, call OTR/SUS/AT, extension [REDACTED]. On registration, call OTR/ISS/AIR, extension [REDACTED].

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